

Somerset Waste Board and Somerset Waste Partnership Forward Plan of Key Decisions

The Somerset Waste Board and Waste Partnership are required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at the Waste Board meetings as well as individual key decisions to be taken by an Officer.

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Waste Board meetings are held in public at County Hall or at one of the District Councils unless the Board resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Board meetings are also published on the County Council's website at least five clear working days before the meeting.

Individual key decisions are shown in the plan as being proposed to be taken within a ten-day period, with the requirement that a report setting out the proposed decision will be published on the County Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan set out below lists other business that is scheduled to be considered at a Board meeting during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date Plan.

The Waste Board meets regularly and comprises the following elected members:

Mendip District Council councillors: Matthew Martin and Tom Ronan

Sedgemoor District Council councillors: Andrew Gilling and Janet Keen

Somerset County Council councillors: David Hall and Clare Paul (Vice-Chair)

South Somerset District Council councillors: Sarah Dyke (Chair) and Tim Kerley

Somerset West and Taunton Council councillors: David Mansell and Sarah Wakefield

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at [Somerset Waste Board Forward Plan](#)
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from the Democratic Services Team by telephoning 07790577232 or emailing democraticservices@somerset.gov.uk

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free at www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for each Somerset Waste Board meeting can be found on the County Council's website at:
[Somerset Waste Board meetings](#)

Weekly version of plan published on 1 July 2020

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
FP Refs / Date proposed decision published in Forward Plan	When decisions due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact Officer for any representations to be made ahead of the proposed decision
21 April 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To consider the report	Issue: Constitutional matters and 2020/2021 Membership and dates			Julia Jones, Governance Specialist - Democratic Services

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22 January 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To consider the report	Issue: Recycle More Mobilisation Update			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
22 January 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To consider the report	Issue: Performance Outturn 2019/20			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707

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22 January 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To consider the report	Issue: Financial Outturn and Use of Balances 2019/20		Part exempt	Sarah Rose, Finance Manager Tel: 01823359643
22 January 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To receive the report	Issue: Slim my waste, feed my face			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707

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FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 31 Jul 2020 To consider the report	Issue: COVID-19 Update			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Recycle More update			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707

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9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Performance Report Q1 2020/21			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Finance Update Q1 for 2020/21 and initial budget for 2021/22			Sarah Rose, Finance Manager Tel: 01823359643

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9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Outline Business Plan 2021-26			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707
9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Slim my waste, feed my face			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707

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9 June 2020	Somerset Waste Board (virtual meetings from July 2020 due to Coronavirus) 25 Sep 2020 To consider the report	Issue: Proposed fees and charges for 2021/22			Mickey Green, Managing Director - Somerset Waste Partnership Tel: 01823 625707